**JOB DESCRIPTION OF ONLINE LEAD GENERATION EXECUTIVE**

**Job Title**: Online Lead Generation Executive

**Vacancy**: 5

**Package**: Rs. 10,000- Rs. 12,000 per Month (Fixed)

**Job Responsibilities**

* Candidate will be reaching out to Various Companies online using the Professional Networking Sites.
* Candidate will be sending them our Company Presentation & answering any questions related to our services.
* Candidate will be maintaining a Follow up on prospective Clients & will be maintaining a record on the database of clients created.
* Candidate will be uploading all necessary records on a centralized software.

**Job Requirements**

* Fresher are welcome. Experience will be an added advantage.
* Candidate should have good communication skills & working knowledge of the Internet & computers.
* Candidate is expected to be focused on his/her career.

**Walk In Interviews: Tuesday 8th July 2014 to Friday 11th July 2014 from 11 a.m. to 6 p.m. Saturday 12th July 2014 from 11 a.m. to 2 p.m.**